

**MINUTES**  
**STATE BOARD FOR COMMUNITY AND JUNIOR COLLEGES**  
**December 15, 2006**

The regular meeting of the State Board for Community and Junior Colleges was held on Friday, December 15, 2006, at 9:00 a.m., at the State Board for Community and Junior Colleges Board Room, 3825 Ridgewood Road, Jackson, Mississippi.

**Members present:** Mrs. Patricia (Pat) Dickens, Mr. Henry (Bubba) Hudspeth, Mr. Napoleon Moore, Dr. Dorothy Nelson, Mr. Ed Perry, Mr. Henry Thomas and Mr. George Walker.

**Members not present:** Mr. Chip Crane, Mr. Bruce Martin, and Mrs. Brenda Yonge.

**Staff in attendance:** Dr. Wayne Stonecypher, Dr. Randall Bradberry, Dr. Larry Day, Mrs. Deborah Gilbert, Dr. Jason Pugh, Mrs. Eloise Richardson and Mrs. Denise Walley.

**Guests in attendance:** Mr. Chuck Rubisoff – Attorney General’s Office; Dr. Reginald (Reggie) Sykes – Institutions of Higher Learning (IHL); and Dr. David Cole – Itawamba Community College.

**CALL TO ORDER**

Mr. George Walker called the meeting to order at 9:00 a.m.

**PRELIMINARIES**

Mrs. Deborah Gilbert gave the invocation.

**Approval of the Minutes of the November 16-17, 2006, Meetings**

Upon a motion by Mr. Bubba Hudspeth and a second by Mr. Henry Thomas, the Board **voted unanimously** to approve the minutes of the November 16-17, 2006, meetings.

**Review and Approval of Agenda**

Upon a motion by Mr. Henry Thomas and a second by Mr. Bubba Hudspeth, the Board **voted unanimously** to approve the agenda as presented.

**REPORTS/ACTION**

**Executive Director’s Report**

Dr. Stonecypher began by reporting on his recent trip to Washington D.C., where he accepted an award in recognition of his and the Board’s support of Jobs for America’s Graduates (JAG), of which Jobs for Mississippi’s Graduates (JMG) is an affiliate.

Articles were provided regarding The Access Group, an Alabama based organization in which three (3) of our community colleges currently have purchased software, is currently being scrutinized due to recent awards to many non-bidder contracts in Alabama. See “Exhibit F”.

Another article, written by Marty Wiseman – Executive Director of the John C. Stennis Institute of Government at Mississippi State University, commends Mississippi's community colleges for being a national leader in the Starkville Daily News. The article is attached as "Exhibit G". Also, further information regarding the Alabama Community College System is included as "Exhibit H".

Dr. Pugh is still working on the possibility of implementing a Career Readiness Certificate (CRC) for Mississippians. Research into the CRC has led many to believe that it would be valuable to the state; that existing training resources such as the state adult basic education programs could be used to develop the skills citizens would need to obtain the CRC, and that Mississippi can go above and beyond the standard by offering specific industry defined skills endorsements by means of national skills standards testing and existing college continuing education units. See "Exhibit J" for additional information.

Dr. Stonecypher reported on the Mississippi Economic Council (MEC) Tour. Dr. Stonecypher participated at five (5) of the meetings in person and the remaining 21 by video.

Dr. Stonecypher commended Michael Heindl, Audra Kimble and Deborah West for their diligence in continuing their education – they are at various degrees of completing their dissertation. Also, Beverlin Givens is currently working on a master's degree.

### **MACJC Report**

Dr. David Cole provided a full page advertisement from the Northeast Mississippi Daily Journal relating to the High School Dropout Recovery Initiative (see Exhibit K).

The Presidents heard a presentation regarding special needs shelters for home-bound patients. The State Health Department would like to partner with the community colleges to promote the idea of building a facility at selected colleges for use during the events of emergency. There is grant money available and the colleges would be reimbursed 100% by FEMA.

A presentation was also given by a representative from Franklin University. Franklin is based in Columbus, Ohio, and offers students at two-year colleges the opportunity to complete a bachelor's degree in a format that fits their career and lifestyle needs, by accepting more hours completed at the community college (255-315, depending on the major) and by taking classes on-line.

Dr. Cole reported that based on a review by the Performance Evaluation and Expenditure review Committee (PEER), questions are being raised regarding funding of the Greenville Higher Education Center. Previously, IHL has been funding the center; however, they are considering not doing so any longer and it has been recommended that the President of Mississippi Delta Community College (MDCC) conduct a study to determine if funding and administration should become MDCC's responsibility. The majority of the students at the center are freshmen and sophomores, and registered through MDCC.

Dr. Garner is working to establish a Mississippi Community and Junior College Sports Hall of Fame to honor outstanding athletes who participated in community college athletics. The Association will consider adopting the proposal at their January MACJC Athletic Meeting.

Representative Johnny Stringer contacted Dr. Phil Sutphin proposing that the community colleges that offer Carpentry Programs consider building cottages for Katrina victims on the coast. There are currently seven (7) community colleges that offer this program and it was

unanimously agreed upon to form a task force to work with Representative Stringer to determine the cost of building and shipping the cottages to the coastal area.

The Association voted unanimously for Interact Communications to present a Phase III proposal to pick up where the Phase II left off. The proposal should include a plan and cost for implementing a statewide marketing campaign which may include television, radio, newspaper, billboard and other types of advertising.

### **Career and Technical Report**

Dr. Jason Pugh directed the Board's attention to "Exhibit A", which outlines the Career and Technical Division's activities. Jones County Junior College is requesting to offer an Electrical Technology Program (CIP 46.0302) effective August 2007. Upon a motion by Mr. Henry Thomas and a second by Mrs. Pat Dickens, the Board **unanimously approved** the request for an Electrical Technology Program at Jones County Junior College.

Mississippi Gulf Coast Community College has requested to move their existing Practical Nursing Program (CIP 51.1613) from their Jackson County Campus to the Jefferson Davis Campus, due to better space availability and clinical accommodations. Upon a motion by Mrs. Pat Dickens and a second by Mr. Napoleon Moore, the Board **voted unanimously** to accept Mississippi Gulf Coast Community College's request to move their Practical Nursing program to the Jefferson Davis Campus, effective January 2007.

Dr. Pugh provided a copy of the *Construction Training Snapshot*, shown as "Exhibit L". This document is a one-month snapshot of activities related to all of the construction training associated with the community/junior colleges.

### **Workforce Report**

Mr. Walker began by announcing that the State Workforce Investment Board (SWIB) met on December 6, 2006. He stated that he has been contacted by a member of the SWIB requesting that they be placed on the January 2007 Board Meeting agenda.

### **Accountability and Technology Report**

Dr. Larry Day reported that EdNet met on December 7, 2006. Mr. Bruce Martin attended the meeting as a newly appointed EdNet Board Member. Mr. Martin was appointed to serve on an investment policy committee to review investment options. The Board plans to issue additional RFPs to lease other channels that are currently available.

Dr. Day reviewed requests for location of classes for Spring 2007, shown as "Exhibit C". Upon a motion by Mr. Henry Thomas and a second by Mrs. Pat Dickens, the Board **voted unanimously** to approve the attached list of class locations.

Dr. Day provided a copy of a study entitled, *Mississippi Public Community/Junior College Phi Theta Kappa Students Enrolled in Mississippi Public Universities*, see "Exhibit M". The purpose of this analysis was to determine how many Mississippi public community and junior college Phi Theta Kappa (PTK) transfer students were attending MS public universities, what were the characteristics of these students and how well these students were performing academically compared to non-PTK transfer students. The PTK staff provided data for academic years 2001 - 2005.

The Enrollment Audit Policy that was placed on the Administrative Procedures Act process has returned with no objections. Upon a motion by Mr. Henry Thomas and a second by Mr.

Napolean Moore, the Board **unanimously approved** the proposed Enrollment Audit Policy, shown as "Exhibit D".

Dr. Bradberry presented the Class Size Efficiency Committee report that was requested by PEER (in their Report #486, Recommendation 3). The report will be submitted to the Legislature in the very near future (see "Exhibit I").

### **Program Report**

Dr. Bradberry provided a copy of a letter requesting the Board to appoint two (2) community college faculty members to serve on the **Nissan Scholarship Selection Committee**, see "Exhibit E". Dr. Bradberry stated that there is an alphabetical rotation process of the colleges, in which the presidents are asked to recommend someone from their staff. Upon a motion by Mrs. Pat Dickens and a second by Dr. Dorothy Nelson, the Board **voted unanimously** to approve their recommendations by appointing Sherri Cheek from Holmes Community College and Mike Eaton from Itawamba Community College.

Dr. Bradberry reported that it has recently been brought to his attention that community colleges are not allowed to use wine in the preparation of hors' d'oeuvres, desserts, etc. in their Culinary Arts programs. However, he has been told that at least one of the state funded universities has been allowed to use wine in their program. He stated that there may be an effort to allow this practice in such instances of preparing food through the Culinary Arts programs offered at the community colleges.

Mrs. Eloise Richardson reported that much effort is being made to advertise the ABE/GED program in Mississippi. Advertisement includes, but is not limited to, signs, brochures, ESL announcements, success calendars, etc.

### **Legislative Report**

Dr. Bradberry reminded the Board that the upcoming Legislative Session would begin January 2, 2007. Once legislation begins, Board Members can keep up with bill activities through the State Board for Community and Junior Colleges website at: [www.sbcjc.cc.ms.us](http://www.sbcjc.cc.ms.us)

### **Finance Report**

Mrs. Deborah Gilbert presented the items on the Finance Agenda as follows:

Upon a motion by Mr. Napolean Moore and a second by Mrs. Pat Dickens, the Board **unanimously approved** the **General Fund 2298 Disbursements for January 2007**, in the total amount of \$23,501,219, shown as "Finance Attachment 1".

Upon a motion by Mr. Bubba Hudspeth and a second by Mr. Napolean Moore, the Board **unanimously approved** the **Education Enhancement Fund Disbursement for January 2007**, from funds 4080 and 4110 in the total amount of \$ 3,213,261. See "Finance Attachment 2".

The Governor's Office and Joint Legislative Budget Committee recommendations for the FY2008 budget were not provided as mentioned on the Finance Agenda, due to the fact that the LBO Committee has not provided a recommendation at this time.

**Financial Statements for Funds 2291 and Special Funds**, as of November 30, 2006. Shown as "Finance Attachments 4a and 4b"; no action was required.

Upon a motion by Dr. Dorothy Nelson and a second by Mr. Henry Thomas, the Board **unanimously approved** payment to **Plato Learning, Inc.** for sole source software support for 526 licenses in the amount of \$45,000, as shown in "Finance Attachment 5a".

Upon a motion by Mr. Bubba Hudspeth and a second by Mrs. Pat Dickens, the Board **unanimously approved** payment to **Desire2Learn, Inc.**, for learning management system software and hosting in the amount of \$77,250, as shown in "Finance Attachment 5b".

### **Travel Authorizations**

Mr. Walker asked if there were requests for travel reimbursements for events other than regularly scheduled Board meetings. Upon a motion by Mr. Ed Perry and a second by Mrs. Pat Dickens, the Board **voted unanimously** to approve travel authorizations, as follows:

Mr. Walker plans to attend the Executive Committee meeting of the State Workforce Investment Board in early January 2007.

### **Other Business**

By unanimous acclamation, the Board voted to send a thank you card to Dr. Jesse Smith for the Poinsettias that were sent to the Board and staff.

### **ADJOURNMENT**

There being no further business, the meeting adjourned at 10:55 a.m.

  
Mr. George Walker, Chairman

  
Dr. Wayne Stonecypher, Executive Director

Exhibits and Finance Attachments

Career and Technical Education Activity Report	A
Workforce Activity Report	B
Location of Classes for Spring 2007	C
Enrollment Audit Policy – As Approved by the Board	D
Request for Appointments to the Nissan Scholarship Selection Committee	E
Articles regarding the Access Group	F
<u>Starkville Daily News</u> article entitled, <i>This Time Mississippi Was The National Leader</i>	G
Various Articles regarding the Alabama Community College System	H
Class Size Study Committee Report	I
<i>Skilled Workers for Mississippi: The Career Readiness Certificate</i>	J
High School Drop Out Recovery Advertisement	K
<i>Construction Training Snapshot</i>	L
<i>MS Public Community/Jr College Phi Theta Kappa Students Enrolled In MS Public Universities</i>	M
General Fund 2298 Disbursements for January 2007	Finance Attachment 1
Education Enhancement Fund Disbursement for January 2007	Finance Attachment 2
Financial Statements for Funds 2291 as of November 30, 2006	Finance Attachment 4a
Special Funds as of November 30, 2006	Finance Attachment 4b
Purchasing Approval for Plato Learning, Inc.	Finance Attachment 5a
Purchasing Approval for Desire2Learn, Inc.	Finance Attachment 5b